



# KARPAGA VINAYAGA

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and Accredited by NAAC)  
GST Road, Chinnakolambakkam, Madhuranthagam Taluk, Chengalpattu District - 603 308, Tamil Nadu

### Circular

Ref. No.: KVCET/CIR/IQAC/2020-21/EVEN/10

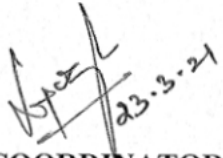
23.03.2021

This is to inform that Internal Quality Assurance Cell (IQAC) meeting is scheduled on 23-03-2021 between 1.00 P.M to 2.00 P.M in board room. In this regard, all the IQAC members are requested to attend the meeting without fail.

#### **Agenda**

The committee has approved the minutes of the earlier online meeting held on 20-11-2020

1. Faculty research grants and journals.
2. Results and Academic activities.
3. Analysis of EDC cell and entrepreneurs.
4. Analysis of Placement and Training activities.
5. Extracurricular activities.
6. Analysis on feedback from Academic Review, Class committee meeting and student's feedback.

  
23.3.21  
IQAC - COORDINATOR

  
PRINCIPAL

Principal

Karpaga Vinayaga College of Engineering and Technology  
Chinnakolambakkam, Madhuranthagam Taluk - 603 308

Copy to:

1. Dean
2. All IQAC members



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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### Minutes of the Meeting

Meeting no: 03

Date: 23/03/2021

Venue: Board room

Attended by: All IQAC Members

S. no	Topic	Discussion/Action taken	Responsibility	Target
1.	Faculty research grants and journals.	◆ The IQAC has instructed all the faculty to apply for research grants and to publish papers in Scopus indexed journals by utilizing summer vacation effectively.	Principal & HoD	Continuous
2.	Results and Academic activities	◆ The committee has instructed all the faculty to complete the portions and test should be conducted for students those who have scored less marks in the Internal Assessment Test.	HoDs & Faculty members	Continuous
3.	Analysis of EDC cell and entrepreneurs	◆ From the analysis, EDC cell has found out the students and encouraging them for the start ups and future entrepreneurs.	EDC Coordinator	Continuous
4.	Analysis of Placement and Training activities.	◆ Suggested to improve the placement through by conducting various online assessment exams.	Training & Placement cell	Continuous
5.	Extracurricular activities	◆ Students should be encouraged to participate in zonal, district and state level competition for the athletics and various sport events.	Physical Education Director	Continuous

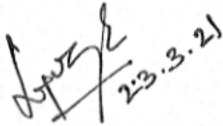


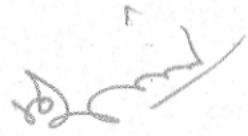
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6.	Analysis on feedback from Academic Review, Class committee meeting and student's feedback	◆ Student's feedback in Academic Review meeting class committee meeting has been reviewed. Suggested given by them will be analyzed and rectified at the earliest.	HoDs and Class Advisors	Continuous
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22.3.21  
IQAC COORDINATOR

  
PRINCIPAL  
Principal  
Karpaga Vinayaga College of Engineering and Technology  
Chinnakolambakkam, Madhuranthagam T.k - 603 308  
Chengalpattu District



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### Attendance of IQAC Meeting

Venue: Board room

Date: 23-03-2021

S.no	Name of the Member	Designation	Category	Signature
1	Dr.P.Kasinatha Pandian	Principal	Chairman	
2	Dr.L.Subbaraj	Dean, Prof & Head of Civil	Member	
3	Dr.D.Saravanan	Professor	Coordinator	
4	Dr.V.Karthikeyan	Prof & Head of BT & S&H	Members	
5	Dr.K.Sivakumar	Prof & Head of BME		
6	Dr.S.Parasuraman	Prof & Head of ECE		
7	Dr.R.Neduchelian	Prof & Head of CSE		
8	Dr.R.M.Alagu	Prof & Head of MECH		
9	Dr.K.Balakrishnan	Prof & Head of EEE		
10	Dr.K.Thilak	Prof & Head of Physics		
11	Mr.S.D.Sudhakar	Administrative officer	Administration	
12	Ms.S.Jayadevi	Official NGO	Local Society	
13	Dr.Arumugam	Director, Armatsbioket, Chennai	Industrialist	
14	Mr.Nagarajan	Manager	Industrialist	