

MANDATORY DISCLOSURE

AICTE File No.	F.No. SOUTHERN/1-7002918463/2020/EOA Dt:27.06.2020
Date & Period of last approval	30.06.2020 & One Year (2020-21)
Name of the Institution	Karpaga Vinayaga College of Engineering and Technology
Address of the Institution	Chinnakolambakkam, Padalam, Maduranthagam – Taluk, Chungalpattu – Dist
City & Pin Code	Chengalpattu - 603308
Phone number with STD code	91 - 44 - 27565486
FAX number with STD code	91- 44 - 2756 5653
Office hours of the Institution	08.30 A.M to 03.30 P.M
Academic hours of the Institution	08.30 A.M to 03.30 P.M
Email	kvcet@live.com
Website	http://www.kveg.in/kvcet
Nearest Railway Station (Distance in Km)	Chengalp Junction (12 km)
Nearest Airport (Distance in Km)	Meenambakkam-Chennai (50 km)
Type of Institution	Private-Self Financed
Category of the Institution	Non-Minority
Category of the Institution	Co-Educational Institution
Name of the organization running the Institution	Karpaga Vinayaga Educational Trust
Type of the organization	Trust
Address of the organization	Karpaga Vinayaga Educational Group , #4, Dr. Ambedkar Road, Kodambakkam, Chennai – 600024
Registered with	Sub Registrar Office, Chennai
Website of the organization	http://www.kveg.in
Name of the affiliating University	Anna University, Chennai
Address	Sardar Patel Road, Chennai – 600025
Website	http://www.annauniv.edu
Latest affiliation period	2020-2021
Name of the Principal	Dr.P.Kasinatha Pandian
Exact Designation	Principal
Phone number with STD code	91 - 44 - 27565486
FAX number with STD code	91- 44 - 2756 5653
Email	pkpandian.kvcet@gmail.com
Highest Degree	Ph.D

	S.No	Name	Designation
Governing Council Members	1	Mr.S.Valliappan	Chairman
	2	Mr.N.Subramanian	Secretary
	3	Mrs.Saroja Regupathy	Managing Trustee
	4	Dr.Kavitha Subramanian	Trustee
	5	Dr.Annamalai Regupathy	Trustee
	6	Dr.Meenakshi Annamalai	Director
	7	Dr. Ophilia Puspha	Director, Revature India
	8	Dr.P.Kasinatha Pandian	Principal/KVCET
	9	Dr.L.Subbaraj	Dean/KVCET
	10.	Dr.K.Sivakumar	HOD/BME/KVCET
Academic Advisory Body	The Academic Council of the institution comprises of Principal, Dean, Heads of Departments, Administrative Officer, Chief Librarian, Physical Director and Placement Officer. Academic Council Meetings are held once in a semester. The key functions and responsibilities of the Academic Council includes monitoring Research and Developmental activities, curricular and co-curricular activities for students to ensure internal quality.		
Frequency of meeting	Once in six months		
Organizational Chart	<p style="text-align: center;">Hierarchy of Administrative Setup</p> <pre> graph TD GC[Governing Council] --> P[Principal] P --> DSA[Dean-Student Affairs] P --> A[Accounts] P --> AC[Admission Cell] P --> EC[Exam cell] P --> DHD[Department Heads/Dea] P --> AO[Administrative officer] P --> R[Recruitment] DSA --> ARC[Anti-Ragging Committee] DSA --> DC[Discipline Committee] DSA --> GR[Grievance Redressal] DSA --> T[Transport] GR --> S[Students] GR --> ST[Staff] T --> DMT[Drivers and Maintenance Team] A --> VCC[Various Committees and cells] A --> HA[Hostel Administrations] AC --> TS[Teaching Staff] AC --> LA[Laboratory Assistants] EC --> MS[Maintenance Staff] EC --> LA DHD --> SP[Selection Panel] DHD --> YSAP[Yearly Self-Appraisal & Promotion] AO --> RDC[Research Development cell] AO --> ACC[Accreditation - NBA, NAAC, ICAC Coordinator] AO --> PT[Placement and Training] AO --> CCA[Co-Curricular Activities- Peer Group etc...] </pre>		

<p>Institutional Feedback Mechanism</p>	<ul style="list-style-type: none"> • Departments are constantly in touch with alumni to get their feedback. • Every semester alumni are invited for Career Guidance, Student Development Programmes, Seminars & Conferences as resource persons. • Employers of Industry / Corporate companies / Institutions provide the feedback during their expert lecture, chairing the session in seminars and conferences. • Feedback is collected from the Students who undergone internship at industries and industrial visits arranged and employers also do provide the feedback about the performance of the students. • Feedback obtained periodically from our recruiters about our students and alumni employed in their organizations and they regularly visit our campus for recruitment. • Based on the analysis of feedback and suggestions provided by graduates and employers, the committee reports the information to IQAC.
<p>Grievance redressal mechanism for faculty, staff and students</p>	<p>There is a structured mechanism, followed for redressing grievances regarding academic matters, hostel accommodation, health services, library, transportation and other central services. The cell is functioning under the guidance of the Principal in consultation with members of committee and focuses on addressing the basic problems of students. The cell encourages students to express their grievances, in order to promote healthy student-student and student- teacher relationship etc. For this, a complaint box has been installed on the campus and in the hostel. The grievance is taken up by the members of the committee, discussed by the team and redressed.</p>
<p>Department Details</p>	<p>http://www.kveg.in</p>
<p>Faculty Details</p>	<p>http://www.kveg.in</p>
<p>Admission Procedure</p>	<p>The admission process is carried out in two categories:</p> <ul style="list-style-type: none"> (i) Single Window System (ii) Management Quota <p>Admission through Single Window System</p> <ul style="list-style-type: none"> ➤ 65% seats for UG programmes under various community categories are

	<p>allotted through counseling conducted by the Directorate of Technical Education.</p> <ul style="list-style-type: none"> ➤ The entire admission promotion programmes adhere to and strictly fall within the rules framed by both the Anna University and Government of Tamil Nadu assuring transparency in the process of admission. ➤ The seats under Government quota are transparently filled through the single window system of admission based on Higher Secondary examination marks (merit basis) and community reservation. ➤ Admission to various PG programmes is done through Tamil Nadu Common Entrance Test (TANCET) conducted by Anna University. <p>Admission through Management Quota</p> <ul style="list-style-type: none"> ➤ 35% seats are allotted through the Consortium of Self Financing Engineering Colleges under management quota ➤ After the 12th standard results are published the admission process is announced through advertisements in newspapers and in the college website. The interested students will take up the Consortium Eligibility Test (CET). ➤ Based on the rank list published by the Consortium, the meritorious candidates are admitted in the courses desired by them.
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Approved Intake for admission	Programme	Approved Intake
	B.E Automobile Engineering	30
	B.E Biomedical Engineering	60
	B.E Civil Engineering	60
	B.E Computer Science and Engineering	60
	B.E Electronics and Communication Engineering	30
	B.E Electrical and Electronics Engineering	60
	B.E Mechanical Engineering	30
	B.E Robotics and Automation	60
	B.Tech Artificial Intelligence and Data Science Engineering	60
	B.Tech Biotechnology	60
	M.E Computer Science and Engineering (with Specialization in Networks)	18

	M.E. Biometrics and Cyber Security	18
	M.E. Big Data Analytics	18
	M.E. Manufacturing Engineering	18
	M.Tech Biotechnology	24
	M.C.A (Master of Computer Applications)	60
	M.B.A (Master of Business Administration)	60
Fees	As per the norms prescribed by the Government of Tamil Nadu	
Class Room / Tutorial Room facilities	Class rooms are provided with LCD, A/V facilities and Internet connectivity for ICT enabled Teaching-learning process. Interactive instructional techniques are followed to engage students in higher order ' <i>thinking</i> ' and investigation, through the use of focused discussions, debates, projects, presentations, experiments, practicum, internship and application of ICT resource.	
Curriculum enrichment activities	The institution is keenly interested on curriculum enrichment activities and encourages all the departments to organize programmes / activities includes Conferences, Seminars, Symposia, Workshops, Value Added Courses, Industrial visits, Internships, In plant Trainings, Guest lectures, Peer group projects, etc for the benefit of students.	
Academic sessions	50 minutes per session and 8 sessions per day	
Examinations system, Year/Semester	Semester (3 Internal assessment tests at the institutional level and one end semester examination conducted by the Anna University, Chennai)	
Period of declaration of results	Anna University, Chennai (Affiliating University) conducts the examinations and declares the results every semester.	
Library facilities	Total area of library : 638.8 sq m Total seating capacity : 210 Working hours : Working days : 08.30 a.m. to 06.30 p.m Holidays : 08.30 a.m. to 03.30 p.m Before Examination Days : 08.30 a.m. to 08.30 p.m During Examination Days : 08.30 a.m. to 08.30 p.m During Vacation : 09.00 a.m. to 03.30 p.m Layout of the Library Individual reading carrels : 10 tables with each 2 seats and	

25 tables with each 4 seats
 Launch area for browsing : 2 PCs +1PC (for OPAC)
 For relaxed reading : sofa and chairs
 IT zone for accessing e-resources : 10 PCs



Industrial visits

All the departments arrange industrial visits during every semester for the benefit of students to have direct exposure to modern industrial practices to bridge the curriculum gap.

Coaching for competitive Examinations

Coaching classes are conducted for the third and final year students in order to

	enable them to appear for GATE, GRE, TOEFL, IELTS & CAT Examinations
Support for Slow learners	<ul style="list-style-type: none"> ▪ Evening Coaching classes are conducted for these students after the college hours. Their progress is monitored through Unit Test Assessment, daily one hour test and short Answer Test. ▪ Separate solved question papers are provided to the slow learners to make thorough in important topics ▪ Special mentoring and counseling are given to these students.
Alumni activities	The college has an active registered Alumni association (Reg. No. 101/2017). All the graduates of our institution are encouraged to become members of this association and take part in alumni interactions.
Mentoring system	<p>Personal Counseling</p> <ul style="list-style-type: none"> • Student counselor meets the students and parents on personal issues and resolves them. • Sensitive cases are referred to Gender Issue Cell/ Women Empowerment Cell. <p>Career Counseling:</p> <ul style="list-style-type: none"> • Mentors counsel students on career guidance, industrial needs, opportunities available, management and professional ethics, Entrepreneurship, etc. <p>Psycho-social Counseling:</p> <ul style="list-style-type: none"> ○ Dr.Sethu Madhavan KIMS, regularly visit and counsel our students for their health and stress management and fostering their resilience and tools to express and overcome grief and adversity. ○ Very sensitive students are informed to their parents. ○ Counseling will be given in all working days. Parents can meet counselor with prior appointment during all working days.
Sports facilities	<p>Volley Ball court – 4 Nos</p> <p>Cricket ground – 1 No</p> <p>Football court – 1 No</p> <p>Basket Ball court – 2 Nos</p>



Auditorium facilities

Saroja Regupathy Auditorium:

Fully Air Conditioned -1300 seat capacity, DTS sound system with 3 LCD projectors, Green room and 320 KVA Generator.



Auditorium II :
500 seat capacity, LCD projector, PA system



EDUSAT Hall

200 seat capacity, ICT enabled EDUSAT Hall with A/c



Gymnasium facilities

12 station Multi Gym
Bench Press
Twister
Handling Stepper
Cycle
Tread Mill
WEIGHT Lifting plates

Weight lifting rods
Dumbbells & Dumbbells stand with Dumbbells rods
12 station multi gym
Tread mill motor
ABB King Pro-Bench
Flat Bench & Munti bench
Rubber plates & Plate stand
Kark Kattai
T Rod
Handling Stepper Electrical





Facilities for disabled

- A Ramp is made available for physically challenged students at all entrances of the institution.
- Lift facility is provided for the physically disabled students in the main block.
- For physically disabled students, Class rooms and rest room are provided in the ground floor to the extent possible.





Magazine/Newsletter

To promote creativity among the students, they are encouraged to write articles for inclusion. This magazine covers information on student and staff performance in academic and research related activities like publication and presentation of papers in National / International events. All the departments are publishing Newsletters/Magazines regularly.

Student Welfare Schemes

- Educational Loan arrangement for needy students.
- Cash awards for achievements in sports.
- Bi Cycles provided in the campus.
- Trust scholarship – for students who excelled in academic proficiency
- Accidental insurance scheme – coverage for students and parents

On campus Medical facilities

A well-established 650 Bedded Multispecialty Hospital with modern equipment are available within the campus for medical emergencies.

	
On campus Staff quarters	<p>Institution has provided family quarters for staff members within the campus</p> 
Officer for RTI	Dr.K. Sivakumar, Professor Mobile: 7401153654
Phone Number with STD code	044-27565486
Fax number with STD code	044-27565487
Email	kvcet@live.com