

Karpaga Vinayaga College of Engineering and Technology
GST Road, Chinna Kolambakkam, Padalam – 603308

Policy Details

Maintenance Policy - Physical and Academic support facilities

- The institute is having one Campus Maintenance Engineer, to take care of the maintenance of the infrastructure facilities of the institute, buildings for academic, workshop, hostels, quarters, playgrounds, gymnasium, RO plant and water coolers, Rain water harvesting, auditorium and seminar halls; Electrician and Technicians, to take care of campus lighting, lift service, air conditioners, Genset, Solar Plant; Gardener, to take care of trees, gardens and plant saplings; Plumber for plumbing works and housekeeping staff for periodical cleaning of rest rooms, cleaning of classrooms, halls, laboratories and verandahs.
- Library is maintained by the team of staff. Stock verification is carried out every year. Purchase and utilization are done by the librarian and racks are maintained by the library assistant and cleaning is maintained by the supporting staff.
- Carpentry and welding works are taken care on contract basis for repair of furniture in the Classrooms, Laboratories and Office every semester of the academic year.
- The Computers, Printers, UPS and LCD Projectors are maintained by the campus service personnel and on AMC by external agencies during the academic year. Internet services are installed in the campus by Airtel, service provider and are maintained by technicians. System Administrator maintains the Server room with appropriate softwares. Website is maintained by the external agency coordinated with faculty in-charge.
- The laboratory equipments are maintained by the external service personnel, every semester on equirement.
- The transport vehicles are well maintained by the Mechanic appointed in the workshop and fitness certificate is obtained from RTO for ensuring safety. A separate transport in charge is appointed to look after day to day affairs
- Campus security is maintained by the Security Officer along with security personnel to ensure the safety of the campus and CCTV cameras are installed in the buildings for surveillance. Fire extinguishers are installed for the safety purpose.

Utilizing Policy

- The built up infrastructure is used effectively for academic activities such as classrooms, workshop, laboratories, library, seminar halls, tutorial rooms, drawing halls etc.
- Computers with internet facilities are being utilized by the academic staff, administrative staff and students.
- Student stakeholders utilize the facilities of playgrounds for extra-curricular activities, NSS, YRC and Outreach activities as co-curricular activities.
- As a Social Responsibility, the institution support the Government departments and organizations for their programmes such as training, workshops, etc without affecting regular academic sessions.
- The institution extends its infrastructure during vacation to the government departments such as Postal department, Education department, Revenue department etc., for conducting training programme for their staff.

The institution extends support to TNPSC and other Government bodies to conduct their public examinations during holidays