

KARPAGA VINAYAGA

COLLEGE OF ENGINEERING AND TECHNOLOGY

GRIEVANCE REDRESSAL

COMMITTEE

ACADEMIC YEAR

2022-2023



KARPAGA VINAYAGA

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and Accredited by NAAC)
GST Road, Chinnakolambakkam, Madhuranthagam Taluk, Chengalpattu District - 603 308, Tamil Nadu

Circular

Ref. No.: KVCET/CIR/2022-23/ODD/08

01.09.2022

This is to inform that Grievance Redressal Committee meeting is scheduled on 02.09.2022 between 11.00 A.M to 12.00 Noon in board room. All the committee members are requested to attend the meeting without fail.

[Handwritten signature]
27/9

CONVENER

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PRINCIPAL

Note:

All Department Notice Boards



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GRIEVANCE REDRESSAL COMMITTEE

Minutes of meeting (2022-2023)

Meeting no: 01

Date & Time: 02/09/2022 & 11.00 A.M

Venue: Board room

Members Present:

1. DR.P.KASINATHA PANDIAN, PRINCIPAL, CHAIRMAN
2. DR.L. SUBBARAJ, PROFESSOR & DEAN, CONVENER
3. DR.S.DINESH KUMAR, HOD/MECHANICAL, MEMBER
4. DR.K.SIVAKUMAR, HOD/BIO-MEDICAL, MEMBER
5. DR. D.SARAVANAN, HOD/S&H, MEMBER

Points discussed

- ◆ Meeting started at 11.00 A.M and the Convener welcomes the committee members.
- ◆ Chairman discussed the Grievance related to following issues
 - i) Making admission contrary to merit.
 - ii) Irregularity in the admission process.
 - iii) Withhold or refuse to return any certificates.
 - iv) Demand of money in excess specified.
 - v) Breach of the policy of reservation.
 - vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph).
 - vii) Non-payment or delay in payment of scholarships to students.
 - viii) Delay in conduct of examinations or declaration of results.
 - ix) Withholding student's amenities.
 - x) Denial of equality education.
- ◆ Complaints were not registered in this semester.
- ◆ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ◆ All the committee members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ◆ Meeting ended at 12.00 Noon.

Jayraj
2/9

CONVENER

P. Kasinatha Pandian

PRINCIPAL



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ATTENDANCE SHEET

S.no	Name of the Committee Member	Role	Signature
1	Dr.P.Kasinatha Pandian, Principal	Chairman	
2	Dr.L.Subbaraj, Dean	Convener	
3	Dr.S.Dinesh Kumar, HOD/MECH	Member	
4	Dr.K.Sivakumar, HOD/BME	Member	
5	Dr V. Karthikeyan, HOD/BIOTECH.	Member	
6	Mrs. J.Revathy, Soft Skill Trainer	Member	
7	Mr.V.Karthick, AP/ S&H	Member	
8	Mr.J.Ekanthamoorthy, AP/MECH	Member	
9	Mrs.K.Parkavi, AP/CSE	Member	
10	Mr.M.Prabhakaran, AP/CHEMISTRY	Member	



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Circular

Ref. No.: KVCET/CIR/2022-23/EVEN/06

24.05.2023

This is to inform that Grievance Redressal Committee meeting is scheduled on 25.05.2023 between 1.00 P.M to 2.30 P.M in board room. All the committee members are requested to attend the meeting without fail.

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245

CONVENER

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PRINCIPAL

Note:

All Department Notice Boards



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GRIEVANCE REDRESSAL COMMITTEE

Minutes of meeting (2022-2023)

Meeting no: 01

Date & Time: 25/05/2023 & 1.00 P.M

Venue: Board room

Members Present:

1. DR.P.KASINATHA PANDIAN, PRINCIPAL, CHAIRMAN
2. DR.L. SUBBARAJ, PROFESSOR & DEAN, CONVENER
3. DR.S.DINESH KUMAR, HOD/MECHANICAL, MEMBER
4. DR.K.SIVAKUMAR, HOD/BIO-MEDICAL, MEMBER
5. DR. D.SARAVANAN, HOD/S&H, MEMBER

Points discussed

- ◆ Meeting started at 1.00 P.M and the Convener welcomes the committee members.
- ◆ Chairman discussed the Grievance related to following issues
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 - viii) Delay in conduct of examinations or declaration of results. ix) Withholding students amenities. x) Denial of equality education.
- ◆ Complaints were not registered in this semester.
- ◆ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ◆ All the committee members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ◆ Meeting ended at 2.00 P.M.

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25/5

CONVENER

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PRINCIPAL



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6	Mrs. J.Revathy, Soft Skill Trainer	Member	
7	Mr.V.Karthick, AP/ S&H	Member	
8	Mr.J.Ekanthamoorthy, AP/MECH	Member	
9	Mrs.K.Parkavi, AP/CSE	Member	
10	Mr.M.Prabhakaran, AP/CHEMISTRY	Member	